

How to Log In to TLS Portal/Canvas with Authentication

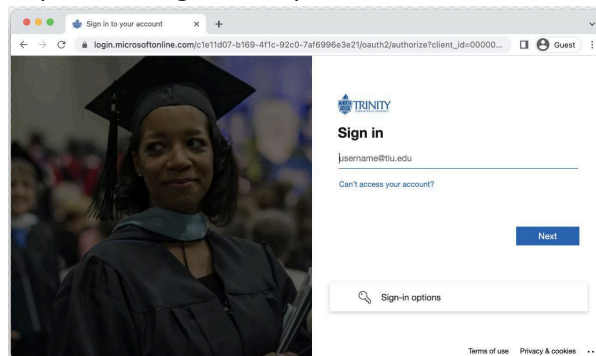
To ensure the security of your TIU account as well as access the TLS Portal and related systems, please follow these steps:

Setting or Resetting Your TIU Password

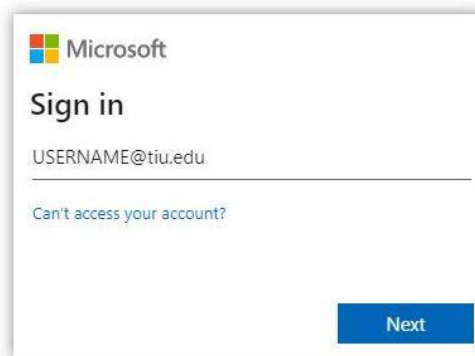
1. Go to password.tiu.edu
2. Log in with your current password, or use the "Forgotten Password" button to use your *Recovery Questions and Answers*.
3. On the next screen, enter your TIU Username (do not include @tiu.edu) and click "Search."
4. Answer the questions to reset your password.

Accessing the TLS Portal / Canvas

1. If you've already set up authentication, you can directly access the TLS Portal (<https://tls.edu/portal>) or Canvas (<https://canvas.tiu.edu>) where you will be greeted by this screen:



2. If this is your first time seeing this screen, visit myaccount.microsoft.com and sign in with your TIU email.



3. Follow the prompts to download the Microsoft Authenticator App.



4. If you prefer a different Authenticator App, select the "I want to use a different authenticator app" link. Popular choices include [Authenticator.CC](https://authenticator.cc) and Google Authenticator.

Managing Your Authentication Settings

1. After setup, you can verify or change your settings at aka.ms/mfasetup (**Security Info** tab).
2. You can also add additional authentication apps or an SMS phone number as a backup.
3. For the full MFA Guide with Passwordless Sign-In details, [click here](#).

For any authentication issues, please contact IT Helpdesk at ithelpdesk@tiu.edu or call **847-317-8175** (Mon-Fri, 9 am - 4:30 pm CST)

Thank you for your cooperation in maintaining the security of your TIU account.